

BLS ANNUAL CONFERENCE 2011

East Midlands Conference Centre - Nottingham

2-4 October

Call for Abstracts/Posters

The verbal presentation of abstracts and the display of posters detailing work done by members is a key element in the exchange of good practice at Annual BLS Conference. BLS Trustees and the BLS Scientific Committee wish to provide members with the maximum support in submitting their work. Guidance is available from:

- Saladin Sawan, BLS Research Advisor (saladin.sawan@manchester.ac.uk)
- Jacqui Todd, Chair of the Scientific Committee (Jacquelyne.Todd@leedsth.nhs.uk)
- BLS Committee Members (list of Committee in “News & Views” and BLS website).

Details for submitting Abstracts for Verbal and/or Poster Presentation

Abstracts and posters may be submitted on:

- i) Research Studies
- ii) Audits
- iii) Case Reports
- iv) Service Developments / Initiatives including user involvement
- v) Literature Reviews.

The BLS Scientific Committee will return one of the following decisions:

- Accepted without alteration
- Accepted with suggested amendments
- Not accepted. Authors will be provided with written feedback on the reasons for this decision.
- Confirmation of whether for oral or for poster presentation.

The criteria for acceptance are that submissions are shown to:

- Be relevant to BLS, i.e. related to chronic oedema and its treatment
- Fit one of the categories above
- Be clearly and concisely presented and follow the suggested structure (see below) where appropriate
- Be reporting work that has been approved by an appropriate body, e.g. Research Ethics Committee, Trust R&D, Local Audit Committee.
- Demonstrate that the method is appropriate to the aims and should include statistics where relevant.

N.B. Some abstracts may be selected for publication in the Journal of Lymphoedema, in which case authors will be informed.

Abstract Submission Form

Title of Abstract:	
Category under which submitted <small>Please tick one box</small>	<input type="checkbox"/> Research <input type="checkbox"/> Audit <input type="checkbox"/> Case report <input type="checkbox"/> Service development <input type="checkbox"/> Educational initiatives <input type="checkbox"/> Literature review <input type="checkbox"/> Other – please describe
Name of Presenter(s): <small>If there is more than one person presenting at the conference, please put the names in the order in which you would like them to appear on the schedule</small>	
Address:	
Telephone No:	
Email Address:	
Job Title:	
Type of Presentation Preferred: <small>Please tick one or both if you would be willing to do either.</small>	<input type="checkbox"/> Verbal Presentation <input type="checkbox"/> Poster Presentation
Audio Visual Aids Required (please tick as appropriate) <small>Please note that there will be PowerPoint facilities</small>	<input type="checkbox"/> Slide Projector <input type="checkbox"/> Flip Chart <input type="checkbox"/> Other (please state)

I agree to present this paper at whatever time it is scheduled within the conference programme. If presenting an Abstract I understand that I will be able to attend the Conference free of charge on the day on which I make my Verbal Presentation.

Corporate prizes

Companies who are Corporate Members of BLS have jointly agree to award 4 prizes of **£250** for Abstracts and Posters submitted by BLS Members in the following categories:-

- a) Best novice poster presentation
- b) Best overall poster presentation
- c) Best novice verbal abstract presentation
- d) Best overall verbal abstract presentation.

The BLS Scientific Committee will decide on the winners and their decision will be final.

Abstracts should be submitted electronically.

The BLS Admin Team will acknowledge receipt of abstracts by email within two weeks. If you have not had confirmation of receipt, please contact the BLS Admin Team (Tel: 01452 790178; or e-mail: info@thebls.com). You should anticipate a decision by the end of the first week in August.

Deadline for submission: Friday 24th June 2011.

Guidelines for Abstract Submission

Abstracts should be limited to 500 words in Times New Roman, Font Size 11 and 1.5 line spacing.

It may not be possible to include all presentations and posters and so the merit and quality of the work must be judged on the basis of the abstract. The following guidance is intended to help those submitting abstracts to present them in a clear and concise framework to facilitate assessment by the BLS Scientific Committee. It is recognised that some papers may not fit the structure exactly, so some flexibility is appropriate.

While recognising there is limited space, it would be useful to include one or two key references in the abstract.

Research Studies (quantitative or qualitative) These should include:

- Introduction / Background
- Aims of study
- Methods (including statistics, whether ethics committee approval has been given)
- Results
- Conclusions, i.e. what does the study add to existing knowledge

Studies should preferably be completed before presentation at the conference. However it is recognised that sometimes, where the methodology is complex, it is worth sharing this at an earlier stage.

Audits These should include:

- Introduction
- Aim of audit
- Standards being audited
- Methods
- Results
- Conclusions, i.e. in relation to any changes in practice or revision of standards

There should also be confirmation that approval was granted by an appropriate committee.

Case Reports These should include:

- Reason for report
- Cases(s) description (confirm consent)
- Discussion e.g. compare with previous reports; implications for practice.

Service Development Initiatives These should include:

- Aims
- Description
- Evaluation, indicating any user involvement

Educational Initiatives These should include:

- Introduction
- Aims
- Rationale
- Description
- Evaluation

Literature Reviews These should include:

- Aim
- Search method, with inclusion and exclusion criteria
- Results
- Conclusion / Discussion, with critical analysis.

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